



BYSC SOUTH

By-Laws

BLUES YOUTH SOCCER CLUB SOUTH

Est. 2017

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BY-LAWS

Article I: Name of Organization

Elsinore Valley Youth Soccer League, Wildomar Youth Soccer Association and Horsethief Canyon Soccer Association are non-profit organizations and are doing business as the Blues Youth Soccer Club South, hereafter referred to as “BYSC South”.

Article II: Purpose

- a. BYSC South’s purpose is to serve our communities by offering youth soccer. Our goal is to provide youth 18 years of age or younger the opportunity to play soccer through our competitive club soccer program and/or our recreational soccer program.
- b. BYSC South shall focus on soccer skill development, promote good character and sportsmanship, and administer the game of soccer without regards to race, religion, color, creed, sex, national origin, or playing ability.
- c. As a non-profit organization, BYSC South is operating under the Public Benefit Corporation Law of the State of California. This organization is not organized for the private gain of any person.

Article III: Area

The area shall consist of Wildomar, Lake Elsinore, Horsethief Canyon, Corona, Menifee, Murrieta, Temecula and surrounding areas in Riverside County, California.

Article IV: Colors

The representative colors of BYSC South are navy blue and light blue.

Article V: Affiliation

BYSC South shall be affiliated and comply with the authority of the California State Soccer Association hereafter referred to as “Cal South”, as long as it does not conflict with federal or state authorities. BYSC South may also affiliate with other youth organizations not in conflict with BYSC South stated concepts.

Article VI: Authority

BYSC South shall be governed by its Articles of Incorporation, By-Laws, Rules of Play and Policies and Procedures, except when the Rules of Play are superseded by those of affiliated organizations with the approval of the governing board.

Article VII: Membership

Section 1. Executive Board Members: Any member of the Executive Board of Directors shall be a member of BYSC South.

Section 2. Associate Members: Each non-executive Director, Assistant Director, committee chairperson, vice-chairperson, coach, assistant coach, team manager or any adult referee who has refereed at least ten (10) BYSC South recreational games in the prior 12 months shall be a member of BYSC South.

Section 3. General Members: Parents or guardians of each player shall be members of BYSC South for the seasonal year for which the player is registered with BYSC South.

Section 4. All members shall abide by the Articles of Incorporation, By-laws and Procedures of BYSC South, all Rules of Play set forth by the Board of Directors, and all applicable rules and regulations of the Cal South.

Section 5. Any league member who requests information, i.e. copy of the by-laws, treasury balance, etc., will be required to put that request in writing. All information requests must be submitted to BYSC South's Secretary.

Article VIII: Governing Board

Section 1: The governing board, to be referred to as the Executive Board of Directors, shall be composed of nine (9) members, whose powers shall be delegated in the By-Laws.

The Executive Board of Directors:

1. President
2. Vice-President
3. Main Treasurer
4. Secretary
5. Director of Recreational Program

6. Director of Club Program
7. Director of Wildomar
8. Director of Lake Elsinore
9. Director of Horsethief Canyon

Section 2. The main objective of the Executive Board of Directors is to ensure the proper function of the league. The Executive Board of Directors is the only administrative body that governs all the activities of the organization. No single individual, or Board Member, has the authority to enter BYSC South into legally binding agreements without the written permission of the Executive Board of Directors. Any agreement outside of the formal Executive Board of Directors meeting will be deemed not valid or enforceable. The Executive Board of Directors shall be responsible for, but not limited to:

- a. Ensure that BYSC South operates within the framework of the Articles, By-Laws, Rules of Play, and Policies and Procedures.
- b. Decide all matters of policy.
- c. Decide all matters of finance. Any acquisitions or purchases must be pre-approved by a simple majority of votes by the Executive Board of Directors.
- d. Create committees as needed to serve our general members more efficiently.
- e. Remove directors, members, coaches, assistant coaches and team coordinators with due cause.

Section 3. The Executive Board of Directors may appoint non-executive Directors and Assistant Directors as needed to operate the league functions such as, but not limited to:

1. Director of Canyon Hills
2. Treasurers for Lake Elsinore, Wildomar and Horsethief. Treasurers representing each area shall report to the Main Treasurer of the league, whom is the Executive Board of Director.
3. Director of Referees
4. Director of Coaches
5. Registrar
6. Director of Fields & Equipment
7. Director of Marketing and Fundraising
8. Webmaster

Article IX: Duties of Executive Directors

1. President: The President shall be responsible for the general management of BYSC South and other duties as may be prescribed by the Executive Board of Directors. The

President shall preside at all meetings with the Executive Board of Directors. The President shall attend the Cal South District V meetings, and report back to the Board. He/she shall represent BYSC South and its Board of Directors.

The President is a voting member of the Executive Board of Directors.

This position is up for election every odd-numbered year with a two (2) year term of service. Candidates for President must have been a member of BYSC South for a minimum of 2 years prior to submitting their candidacy.

2. Vice President: In the absence of the President, the Vice President shall perform the duties of the President, and when so acting shall have the powers and be subject to all the restrictions upon the President. The Vice President shall perform other duties as assigned by the President or by the Board of Directors.

The Vice President is a voting member of the Executive Board of Directors.

This position is up for election every even-numbered year with a two (2) year term of service. Candidates for Vice President must have been a member of BYSC South for a minimum of 1 year prior to submitting their candidacy.

3. Main Treasurer: The Main Treasurer is responsible for all funds within the league's operation. The Main Treasurer shall keep an accurate account of all receipts and disbursements and will report all financial activity to the board at regular intervals. The Main Treasurer shall insure that bills are paid promptly and that the monthly bank statements are reconciled. The Main Treasurer is also responsible to file taxes annually by April 15th. The Main Treasurer is responsible to oversee and support other Treasurers.

The Treasurer is a voting member of the Executive Board of Directors.

This position is up for election every odd-numbered year with a two (2) year term of service. Candidates for Treasurer must have been a member of BYSC South for a minimum of 1 year prior to submitting their candidacy.

4. Secretary: The Secretary shall keep an accurate account of the minutes of each board meeting and distributing copies of the minutes to each board member. The Secretary will convey to the Board any correspondence addressed to BYSC South and will respond as may be prescribed by the board. The Secretary shall also publish and distribute information necessary to the league constituents as directed by the Board.

The Secretary is a voting member of the Executive Board of Directors.

This position is up for election every odd-numbered year with a two (2) year term of service. Candidates for Secretary must have been a member of BYSC South for a minimum of 1 year prior to submitting their candidacy.

5. Director of Club Program: The Director of Club shall oversee the competitive program and coordinate all functions of the program. He/she shall administer the program according to BYSC South's procedures. Duties include but are not limited to; representing our competitive program; provide gaming circuits and proper fields; monthly meetings with club coaches; communicate and offer support to coaches, parents and players; recruit coaches and players; organize tryouts; and maintain overview of the financial standings of the program. The Director of Club shall act as the liaison between the program and the Executive Board of Directors. He/she will be responsible for submitting a written annual budget to the Board for review and approval during the February ordinary meeting.

The Director of Club Program is a voting member of the Executive Board of Directors.

This is an appointed position by the Executive Board of Directors.

6. Director of Recreational Program: The Director of Recreational shall oversee the recreational program and coordinate all functions of the program. He/she shall administer the program according to BYSC South's procedures. Duties include but are not limited to; representing our recreational program; provide gaming circuits and proper fields; hold meetings with coaches as needed; communicate and offer support to coaches, parents and players; recruit coaches and players; and maintain overview of the financial standings of the program. The Director of Recreational shall act as the liaison between the program and the Executive Board of Directors. He/she will be responsible for submitting a written budget for each gaming season to the Board for review and approval. Fall's budget will be due by the April ordinary meeting, while spring's budget will be due by the October ordinary meeting.

The Director of Recreational Program is a voting member of the Executive Board of Directors.

This is an appointed position by the Executive Board of Directors.

7. Director of Wildomar: The Director of Wildomar shall oversee and coordinate all functions within the recreational program in Wildomar. He/she shall administer the program according to BYSC South's procedures. Duties include but are not limited to; representing our recreational program in Wildomar; provide gaming circuits and proper fields; communicate and offer support to coaches, parents and players; recruit coaches and players; and collaborate with the league regarding each team's financial standings.

The Director of Wildomar is a voting member of the Executive Board of Directors.

This is an appointed position by the Executive Board of Directors.

8. Director of Lake Elsinore: The Director of Lake Elsinore shall oversee and coordinate all functions within the recreational program in Lake Elsinore. He/she shall administer the program according to BYSC South's procedures. Duties include but are not limited to; representing our recreational program in Lake Elsinore; provide gaming circuits and proper fields; communicate and offer support to coaches, parents and players; recruit coaches and players; and collaborate with the league regarding each team's financial standings.

The Director of Lake Elsinore is a voting member of the Executive Board of Directors.

This is an appointed position by the Executive Board of Directors.

9. Director of Horsethief Canyon: The Director of Horsethief Canyon shall oversee and coordinate all functions within the recreational program in Horsethief Canyon. He/she shall administer the program according to BYSC South's procedures. Duties include but are not limited to; representing our recreational program in Horsethief Canyon; provide gaming circuits and proper fields; communicate and offer support to coaches, parents and players; recruit coaches and players; and collaborate with the league regarding each team's financial standings.

The Director of Horsethief Canyon is a voting member of the Executive Board of Directors.

This is an appointed position by the Executive Board of Directors.

Article X: Meetings

Section 1. Ordinary Meetings: The Executive Board of Directors shall meet once a month, on the second Monday of each month to carry out league businesses.

Section 2. Board meetings are open to all Members of BYSC South. The President may designate certain parts of a meeting to be executive sessions of the Board, where only Board Directors and invited Members may be present, in order to discuss confidential or sensitive business.

Section 3. Extra Ordinary Board Meetings: Extra Ordinary meetings may be called upon need with a 48-hours' notice for board members.

Section 4. Annual General Meeting: The Annual General Meeting, hereafter referred to as the "AGM" shall be held during January of each year. The date and time of the AGM shall be determined by the Executive Board of Directors and published to the members by public notice

no less than thirty (30) days prior to the date of the AGM. Members being paid through BYSC South shall be announced at the AGM with job title and payment amount.

Section 5. Any person, who wishes to make a presentation to the Board of Directors on a subject must contact the Secretary at least five (5) days prior to the meeting to be added to the agenda. The presentation at the Board meeting is recommended not to exceed five (5) minutes.

Section 6. Order of Business:

- a. Call to Order
- b. Roll Call
- c. Approval of minutes from previous meeting
- d. Reports
- e. Old Business
- f. New Business
- g. Adjournment

Section 7. Rosenberg's Rules of Order shall govern the proceedings of all meetings and committees of BYSC South, except as herein otherwise provided.

Section 8. Privilege of Debate: A member shall have the privilege of debating each issue for a period of two (2) minutes only. The President will have the authority to table an issue for no more than two consecutive meetings.

Article XI: Quorum

Section 1. No board meeting may be held without a minimum quorum of 2/3 of voting board members being present.

Section 2. For any motions to be carried, it must receive majority of the votes from voting members present at the meeting.

Article XII: Elections

Section 1. Each of the elected Board of Directors shall be elected during the AGM, and no later than February 1st.

Section 2. Election Committee: The Board shall appoint three (3) members for this committee. The Election Committee is responsible for executing the election procedure. Election announcements must be made at least 30 days prior to election day. Candidates must submit their nominations seven (7) days prior to election day in order to have their name put on the ballot.

Section 3. All candidates must be in good standing with the league and cannot be involved with any other organizations which may present a conflict of interest with our league.

Section 4. Candidates will be introduced by the President and can give a short statement, not to exceed two (2) minutes.

Section 5. Additional nominations may be made from the floor at the election. Persons placing a name in nomination must have the nominee's prior consent to do so.

Section 6. At the AGM each member shall have one (1) vote for each director to be elected but may cast only one (1) vote for any one (1) candidate. Those candidates receiving the highest number of votes shall be elected to the Executive Board of Directors.

Section 7. Members must be present to vote at the Annual General Meeting. All voting will be done by secret ballot. No proxy votes will be allowed.

Section: 8. All elected Directors shall be elected for a two (2) year term. There will be no limit to the number of terms a Director may serve in any position.

Section 9. Upon elections, all signers on bank accounts must be changed according to the new Board of Directors within 15 business days.

Article XIII: Voting Rights

Section 1. Each member as defined in Article VII, shall have voting rights at the Annual General Meeting. The "seasonal year" shall commence on September 1st. A list of all voting members will be kept by the Secretary throughout the seasonal year. No one person can vote more than once for any candidate or issue, regardless of number of "memberships" qualified for under section 1 above.

Section 2. Associate members and general members shall not have the right to vote on any matters except to vote for Executive Board Members, on amendments to our policies, and on other matters put up for a vote at the AGM.

Article XIV: Removal, Vacancies, Resignations and Conflict of Interest of Directors

Section 1. All Executive Board Members and Associate Members shall act in the best interest of the league and conduct themselves in an orderly and professional manner. Disciplinary action up to and including ejection from BYSC South may be decided by a two-thirds majority of the voting members of the Executive Board of Directors.

Section 2. Any Director who absents himself/herself from three (3) or more Executive Board meetings during a calendar year may be removed from his/her office by a majority vote of the Executive Board of Directors.

Section 3. Resignation from office shall be in writing and shall be presented to the Executive Board of Directors.

Section 4. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Executive Board of Directors until the next AGM.

Section 5. Any Executive Board Member or Associate Member will be expelled immediately from his/her position if found guilty in the court of law of a felony, or if found by two-thirds of the voting members of the Executive Board of Directors to have performed actions not in the league's best interests. Such actions include, but are not limited to, any financial malfeasance, fraudulent or dishonest acts, gross abuse of authority and against our governing policies.

Section 6. Any member involved in actions, deemed by a majority of the voting members of the Executive Board of Directors, to be a conflict of interest with their role within BYSC South, may be subject to disciplinary actions and/or dismissal.

Section 7. Any Executive Board Member whom accepts payment for their directorship duties shall forfeit their voting privileges when a conflict of interest occurs.

Section 8. No single member can hold more than one (1) Executive Board of Director position concurrently.

Article XV: Dismissal of Executive Board of Directors

New Election by Petition: A new election of Executive Board of Directors will be called if a petition signed by at least 1/3 of BYSC South members is submitted at any ordinary meeting of the Executive Board of Directors. The election shall be held within thirty (30) days from that date and the new Executive Board of Directors shall be installed the day of the election. If the Directors do not accept the petition as valid, it will then be immediately submitted to Cal South for documentation.

Article XVI: Amendments to the Articles and By-Laws

Section 1. Amendment(s) to the Articles and/or By-Laws of BYSC South shall be presented and voted on at the AGM. The amendment(s) must receive a minimum of 2/3 of votes from the voting members present at the AGM.

Section 2. Notice of suggested amendments to the Articles and By-Laws shall be emailed to the membership, and/or posted on BYSC South website prior to the annual meeting.

Article XVII: Lack of Knowledge of the Rules

A plea of ignorance of the Articles, By-Laws, Rules of Play and/or Procedures approved and published by the Executive Board of Directors is not valid; violators may expect appropriate disciplinary action by the Executive Board of Directors of this league. It shall be presumed that all members are aware of the provisions of the Articles, By-Laws, Rules and the Procedures published by the Executive Board of Directors of this league.

Article XVIII: Checks, Deposits and Funds

Section 1. Checks, Drafts, etc.: All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of this organization, shall be signed by the Treasurer plus a second signature from any Executive Board Member. All checks shall have a stub or voucher, explaining expenditures.

Section 2. Deposits: All funds of this organization shall be deposited to the credit of the organization in banks selected by the Executive Board of Directors.

Section 3. Budgets: Treasurer report from each division for the prior month shall be distributed with the agenda prior to each ordinary meeting of the Executive Board of Directors. This report shall include any unforeseen expenses that came up, as well as anticipated upcoming expenses. The Director of Recreational Program and Director of Club Program will be responsible for preparing and adhering to the budgets for their respective programs. Budgets will be presented as stated in Article VIII.

Section 4. Gifts: The Board of Directors may accept on behalf of BYSC South any contribution, gift, bequest, or device for the general purposes of the organization, but not for individual purpose.

Section 5. Funds: Any director may be entrusted with the needed funds for BYSC South activities or business as approved by the Executive Board of Directors. All payments and disbursements shall be represented by a receipt for said expenditures.

Article XIX: Books and Records

Section 1. BYSC South shall keep correct and complete books of account. Meeting minutes and documents shall be kept for record keeping.

Section 2. The financial accounts of the league shall be audited by an independent accounting firm on an annual basis. Such audit shall include a detailed income and expense report which shall be published to all members of the league prior to the AGM.

Section 3. All books and records of BYSC South may be inspected by any member at any time upon request.

Article XX: Mailing Address

The name and address in the State of California of this organization's agent for service of process is:

Current President (see annually published roster for name and address)

PO Box 829
Wildomar, CA 92595

www.BYSCsoccer.com

Article XXI: Internal Revenue Code

BYSC South is organized and operated exclusively for charitable purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

No substantial part of the activities of BYSC South shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this organization shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

Article XXII: Dissolution

The property of BYSC South is irrevocably dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any director or member thereof or to the benefit of any private person. Upon the dissolution or winding up of this organization, its assets remaining after payment, or provisions for payment, of all debts and liabilities of this organization shall be distributed to a nonprofit fund, foundation or organization which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 510 (c) (3) of the Internal Revenue Code.

The foregoing By-Laws have been duly approved by the Executive Board of Directors as of January 14, 2019.

John Branson, President

Bridget Diaz, Vice President

Kieu Bendiksen, Secretary

Kristin Sprague, Treasurer